# **JAY ACUNZO**

# **LOGISTICS INFO**

### **SLIDES & BACKUPS:**

Jay uses PowerPoint for each speech and ensures on-time delivery of the files and a smooth event by working with the A/V team:

- For each event, Jay sends his slides in a Dropbox link for download well in advance of the event's first day so you aren't scrambling last-minute.
- During every tech check, Jay also comes ready with a USB flash drive containing his slides and all audio and video files as a backup.
- When technical issues have affected his presentation in the past, Jay has delivered his speech SLIDE-FREE. He is ready to deliver for your attendees, no matter what the technology gods throw his way!
- Jay's team provides each event with PDF copies of the slides for distribution to attendees.

## A/V NEEDS & DETAILS

- 16:9 slide format.
- Stage-facing confidence monitor showing same slide view the audience sees.
- Projection system with audio output for the slide content.
- Slides have embedded audio and video.
- Please provide a wireless lavalier microphone.
- If possible, please remove all podiums, tables, and chairs from the stage, or ensure they aren't blocking the center of the stage. (Jay is a performer who uses the entire space to create the best experience.)

#### TRAVEL DETAILS

- Jay does not "speak and split." With zero exceptions, Jay makes himself available for 1:1 audience discussion following his speeches -- outside the room, over coffee, around the event.
- Travel permitting, Jay is around for the day, attending coffee breaks, dinners, and/or happy hours.
- Jay's home airport is Boston Logan.
- Jay prefers to book his own travel and offers clients the option of a flat-fee travel buyout to cover all expenses. (To be discussed with Jay's team.)

#### **CONTACT INFO**

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