



AV RIDER

COMPUTER SPECS:

- Lenovo X1 Yoga
- Hard Drive: 500gb Capacity Solid State Drive
- RAM: 16GB
- Processor: Intel Core i7

AUDIO VISUAL:

Speaker's Audio/Visual needs include:

- Lapel microphone preferred to Countryman or earpiece.
- Projector and screen.
- Podium or high-table for Speaker's laptop on stage.
- HDMI cable run to the lectern. (NOT VGA)
- Speaker will ALWAYS use his own laptop. Please ensure technicians understand this is not negotiable.
- NOTE: Speaker will interact with his laptop screen, hence the need for physical laptop interaction.
- No PC audio required.
- Speaker slides are designed in 16:9 format
- Speaker will provide production team with a backup, to-be-presented PowerPoint presentation at time of the A/V check; back-up may be used upon an unfortunate Speaker laptop issue.
- Speaker does not supply his presentations before event.
- NOTE: Speaker will provide a PDF copy of his PowerPoint presentation for distribution to all attendee's post-event.

PEFERENCES:

Speaker strongly prefers:

- 100% house light to be used during the entire presentation duration
- Where controllable, have the audience as close to the stage as possible.

IDEAL ROOM LAYOUTS:

- Round or square tables cabaret style is preferred.
- Theatre style when audience too big to be at tables.
- Avoid classroom and U-Shape layouts where possible.

*Please note that Speaker's suggestions will of course depend on the nature of the event, audience size and room layout. These suggestions are just that – and are made in an attempt to maximize the success of your event.