

Melina Palmer – AV Needs

Melina will work with your A/V team to ensure the keynote looks and sounds amazing!

1. **Presentation.** Melina will send slides in PPT format at least one week in advance, so your team has time to ensure they are available for the event. She can adapt to an event template if it is provided at least 30 days in advance. Please do not share slides with attendees in advance of the presentation as they have many “reveal” moments. You are welcome to share them after the session is complete.
2. **Video and Sound.** Melina’s presentations typically do not contain audio or video clips. If there is an exception, she will let your team know in advance (and they are not required if it doesn’t align well with your set-up).
3. **Microphone.** Melina likes to move around the stage, so a wireless microphone is critical. Lavalier, headset, or countryman microphones all work well.
4. **Confidence Monitor.** Melina strongly prefers to see her slides while facing forward. Ideally, she can also see the next slide. She does not use the notes, so there is no need to show those. A countdown timer is preferred but not required.
5. **Slide Advancer (“Clicker”).** Melina will click through her own slides using your team’s clicker.
6. **Podium.** Melina does not use a podium and would prefer not to have one on stage.